



State of North Dakota

# CJIS News

Quarter 3, October 2010

## STARS



**The State's Attorney Records System (STARS) upgrade** continues to gain ground towards completion. Currently the project is set to be completed in October of this year. The STARS system was recently upgraded to the latest version released by New Dawn Technologies, version 5.4. This upgrade was approved by the user group in order to gain functionality, relieve concerns and get us off the ground running with the latest revisions available.

Since our last update the new disposition reporting procedures have been developed in conjunction with New Dawn, the user group, and Bureau of Criminal Investigation (BCI). These reports are currently being tested and will be going through the approval process soon. Once the upgrade is complete and the new reports are used a sharp decline in returned dispositions is expected. The benefits of a more streamlined reporting process to BCI are that it greatly speeds up the process of making criminal justice information available to those who rely on it.

Joshua Ternes has made site visits to all of the current STARS customers in the past months with an emphasis on training and testing of the new system. Results are promising and the general opinion of customers is that the new version will be a welcome improvement to the existing product. During the summer conferences many new contacts were made with various State's Attorneys and interest in the system was shown by many. After the upgrade process is complete the focus of CJIS will move towards supporting the existing customers and bringing new customers on board.

We feel that we have a great product and when properly implemented will support the goals of the CJIS office. For information on STARS contact:

Joshua Ternes  
CJIS System Support Specialist  
[joternes@nd.gov](mailto:joternes@nd.gov)  
701-328-1107

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## CJIS Portal

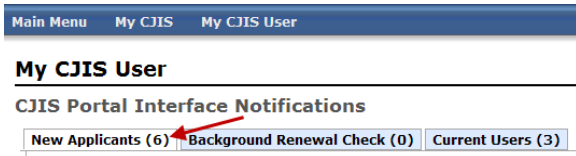
Do you have new employee's that need access to the CJIS Portal. Agency and User Agreements are available at [www.nd.gov/cjis](http://www.nd.gov/cjis) then click on CJIS Portal on the left.

### Agency Administrator

In August a new feature was added for agency administrators to have direct control of what the users in their office may view. Individuals that have this extra right have a new tab on the blue menu bar called My CJIS User.

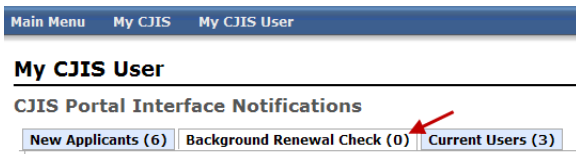
 Under this tab you will find the following.

#### New Applicants Tab



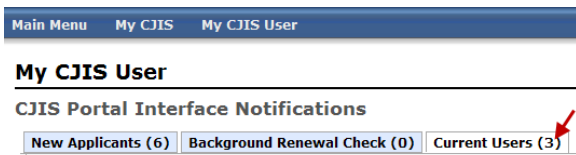
Allows an agency administrator to track new applicant's progress through the background check process.

#### Background Renewal Check Tab



Allows an agency administrative person to track current user's progress through the 5 year background check process.

#### Current Users Tab



Gives an agency administrative person a current list of personal, from their agency, that have access to the Portal.

### Portal Question & Answer

- Q. How do I remove access to a person who has left our office?
- A. Under the My CJIS User click on the "Current Users" tab. Find the person that has left your office. Under Action on the right hand side click on "Inactivate". This will send a notification to CJIS to remove person's rights.

## CJIS Portal Cont.

### New to the Portal

New reports have been added under the Main Menu.

### Main Menu

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#### CJIS Search

- [Name](#)
- [Property](#)

#### Advanced Search

- [Drivers License](#)
- [Motor Vehicle](#)
- [Registered Offender](#)
- [Concealed Weapon Permit](#)
- [Criminal Warrant Information System \(CWIS\)](#)
- [External RMS](#)

#### User Options

- [My CJIS](#)
- [Add Notification Request](#)
- [Edit My Profile](#)
- [Protection Order Update](#)

#### Reports

1. • [Concealed Weapon Permit Report](#)
2. • [Usage Reports](#)

1. **Concealed Weapon Permit Report** - currently in pilot stage with Mandan Police Department, Valley City Police Department and Cass County Sheriff's Office during the pilot. After a successful pilot, this report will be available to those that are authorized. The report will have inquiry options for New, Renewed and/or Revoked Permits by county or city for any date range. This replaces the report BCI sent through NLETS.

### Concealed Weapon Permit Report

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☐ New Permits



☐ Renewed Permits

☐ Revoked Permits

In State: ☒ Yes ☐ No

County:

City:

Start Date:\*   (mm/dd/yyyy) End Date:\*   (mm/dd/yyyy) [Current Month](#)

[Return](#) [Clear](#) [View Report](#)

## CJIS Portal Cont.

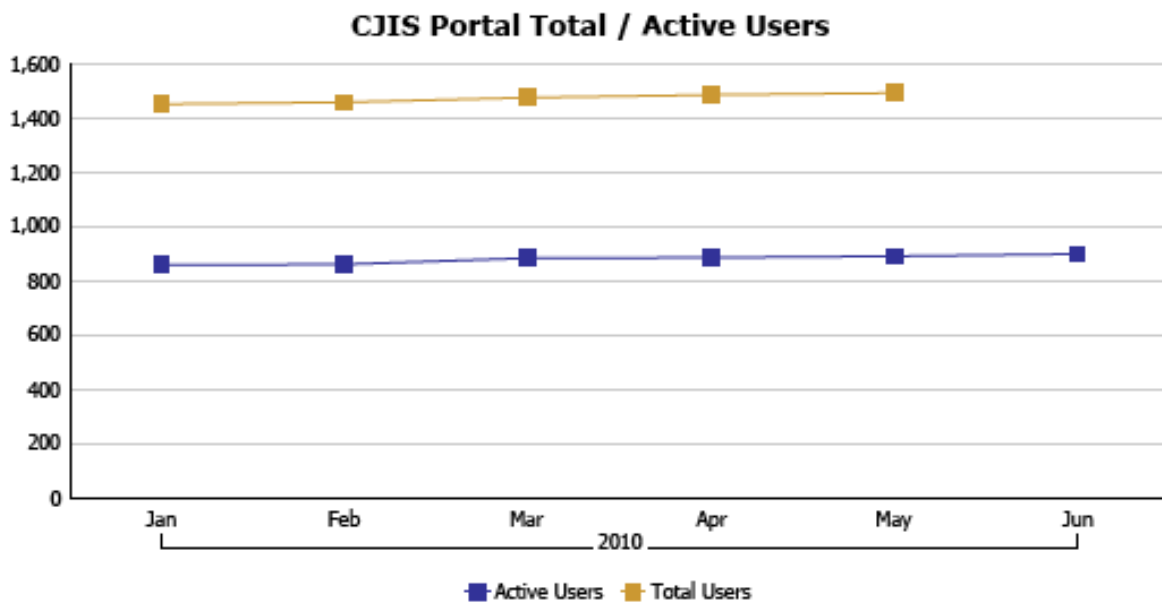
2. **Usage Reports** show how CJIS continues to grow each quarter and the user activity.

### Usage Reports

#### Quarterly Reports

<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
<b>2010</b>	<b>2010</b>		
<a href="#">CJIS Total/Active User</a>	<a href="#">CJIS Total/Active User</a>		
<a href="#">CJIS Activity by Agency Type</a>	<a href="#">CJIS Activity by Agency Type</a>		
<a href="#">CJIS Activity by Type Excl DOT</a>	<a href="#">CJIS Activity by Type Excl DOT</a>		
<a href="#">CJIS Activity by Type DOT Only</a>	<a href="#">CJIS Activity by Type DOT Only</a>		
<b>Q1</b>	<b>Q2</b>	<b>Q3</b>	<b>Q4</b>
<b>2009</b>	<b>2009</b>	<b>2009</b>	<b>2009</b>
<a href="#">CJIS Total/Active User</a>	<a href="#">CJIS Total/Active User</a>	<a href="#">CJIS Total/Active User</a>	<a href="#">CJIS Total/Active User</a>
<a href="#">CJIS Activity by Agency Type</a>	<a href="#">CJIS Activity by Agency Type</a>	<a href="#">CJIS Activity by Agency Type</a>	<a href="#">CJIS Activity by Agency Type</a>
<a href="#">CJIS Activity by Type Excl DOT</a>	<a href="#">CJIS Activity by Type Excl DOT</a>	<a href="#">CJIS Activity by Type Excl DOT</a>	<a href="#">CJIS Activity by Type Excl DOT</a>
<a href="#">CJIS Activity by Type DOT Only</a>	<a href="#">CJIS Activity by Type DOT Only</a>	<a href="#">CJIS Activity by Type DOT Only</a>	<a href="#">CJIS Activity by Type DOT Only</a>

An example of CJIS Total/Active User report is shown in the following graphic:



	2010					
	Jan	Feb	Mar	Apr	May	Jun
Total Users	1,455	1,462	1,479	1,489	1,496	
Active Users	863	865	888	890	895	903

## LERMS

### Integration Efforts with Lake Region Law Enforcement Center (LRLEC)

The LRLEC will be integrating their Calls for Service (CFS) from their CAD system with the CJIS LERMS product. This integration will eliminate re-entry of data that is used to write incident reports and used for statistics. User testing should begin shortly with implementation scheduled for October 2010.

### TIP: Internet Explorer 8 (IE8)

LERMS is experiencing difficulties when used with IE 8. Known issue:

1. When doing a people search the next page does not continue after the 2<sup>nd</sup> page. A fix is available for this one and instructions are available.

[IE 8 Fix—http://www.nd.gov/cjis/lerms/doc/IE8NextPage.pdf](http://www.nd.gov/cjis/lerms/doc/IE8NextPage.pdf)

If you are having any problems please contact:

Tamara Schatz  
CJIS System Support Specialist  
[tschatz@nd.gov](mailto:tschatz@nd.gov)  
701-328-1105

## Training

Are you in need of LERMS training? Check out our upcoming training dates at [www.nd.gov/cjis](http://www.nd.gov/cjis) then click on Training.

### Available Classes

The following classes are available for training. In order to enroll or review your training classes [login](#) now.

Class	Date	Time	Location
LERMS Training	10/12/2010 - 10/13/2010	8:30 am - 5:30 pm both days	Burke County Courthouse 103 Main St SE Bowbells ND 58721
LERMS Training	11/02/2010 - 11/03/2010	8 am - 5 pm both days	Northbrook Training Center 1929 N Washington St Bismarck ND 58503 Enter by China Garden

Post board certification credits are available for training.

UCR Training – 4 credit hours  
LERMS Training – 12 credit hours

## ND SAVIN

Help us get the word out about the wonderful services provided by the ND Statewide Automated Victim Information and Notification (ND SAVIN) system!

Right now ND SAVIN offers the following services on-line:

- VINE Sex Offender
- VINE Protection Order
- VINE Probation and Parole
- VINE Custody (which will soon include 23 county jails and the DOCR)

ND SAVIN is free and anyone can use it! How can you help get the word out?

- Refer victims both violent and non-violent crime victims can benefit from this system.
- Refer colleagues (other Law Enforcement, Social Service, and Court's personnel etc) that may have value from using the system.
- Sign-up yourself to see how easy this service is!

Check us out at [www.vinelink.com](http://www.vinelink.com) or 1-866-ND1-VINE.

Need printed materials?

For brochures, posters and tear pads in English and Spanish contact:

Amy Vorachek  
 ND SAVIN Program Manger  
[avorachek@nd.gov](mailto:avorachek@nd.gov)  
 701-328-1108



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**We are on the web:**  
**[www.nd.gov/cjis](http://www.nd.gov/cjis)**

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